Clarifications and Responses

Project Title: Consultancy Services for data processing, tabulation and key output indicators for the 2025-2026 HBS-SLC

MoFEM-SDM-01-160126

Date: 18th February 2026

The Bidder has the following clarification request regarding the RFQ:

ITEM	RFQ Ref.	Clarification	Response
1	2.2 - Data Management	a) Please confirm if "Synchronize all survey data using the Survey Solutions online platform" means that the data must be consolidated within the platform from disparate surveys. b) Can the data be exported first and then consolidated?	a) No, the HBS-SLC data is collected and archived in Survey Solution. b) The successful bidder will be granted the necessary administrative rights in Survey Solutions to enable self-export of the data.
2	3.4 - Cost Proposal	Is there a suggested fee range?	There is no suggested fee range.
3	3.1 - Administrative Compliance and 3.2 - Qualifications and Experience	Please confirm that the requested reference letters refer to the firm.	The reference letters can come from either the firm or from a professional individual.
4	3.3 - Technical Questionnaire	For the technical questionnaire: a) Please clarify that the word limit would not apply to supplementary diagrams, if they are considered applicable as part of our technical responses. b) Are we permitted to place these supplementary diagrams within the technical response or would they need to be placed in an Appendix?	a) The word limit specified includes all supporting documentation, including any supplementary diagrams. b) Supporting materials may be included in the appendix and referenced within the relevant subsection.

5	General	Can you please share the questionnaire so that we can accurately ascertain effort and determine if the data collected can produce the metrics required without supplemental data?	The attached PDF copy can be downloaded from: https://tenders.gov.ms/
6	3.2 Qualifications and Experience, item ii.	For the "Experience of key consultants/staff requirement", we refer to the following statement: "Experience working with a Regional or International organization would be an asset to include expertise in **human resource management with knowledge of assessment, skills gap analysis and risk management**." Can GOM kindly clarify the specific expertise areas listed in **bold** above, and reconfirm the requirements as it relates to this procurement activity?	1. Experience working with a Regional or International organization - This is intended to demonstrate familiarity with working on and producing of similar indicators for a Household Budgetary Survey - Survey of Living Conditions (HBS-SLC) at the regional or international level, in accordance with established reporting standards, methodologies, and computation frameworks. 2. Human Resource Management – Demonstrated experience in recruiting, training, supervising, coordinating, and managing field staff and technical teams in the implementation of a HBS-SLC, or a comparable large-scale statistical data collection exercise. 3. Assessment - Experience conducting assessments related to the planning and implementation of HBS-SLC operations. 4. Skills Gap Analysis - Ability to identify capacity gaps within survey teams (e.g., enumerators, supervisors).

			5. Risk Management - Experience identifying, assessing, and mitigating risks associated with household surveys, including but not limited to fieldwork delays, data quality risks, non-response, coverage errors etc.
7		I am interested in the captioned consultancy and would like to know if the GoM has completed all the national survey data collection required to generate the outputs or if the consultants will be required to collect data.	The data collection for the Household Budgetary Survey – Survey of Living Conditions has been completed.