

INVITATION TO SUBMIT APPLICATIONS FOR THE REVISION AND DRAFTING OF THE MONTSERRAT NATIONAL YOUTH POLICY 2022-2030

Overview

The Department of Community, Youth & Sports Services, under the portfolio of the Ministry of Education, Youth Affairs & Sports, is inviting applications from suitably qualified residents on Montserrat, to provide high quality services for the Revision and Drafting of Montserrat's National Youth Policy 2022-2030. The successful candidates will be selected following an assessment based on the eligibility criteria outlined below. The final cohort of individuals will be part of a five (5) member Committee tasked with executing the functions and duties as outlined in the Terms of Reference. Engagement will be for a maximum of six (6) months.

Qualifications and Experience

The Ministry of Education, Youth Affairs & Sports is seeking applications from residents in Montserrat who possesses the following:

1. Background knowledge of Youth Development or a strongly related field, supported by at least four (4) years' experience working within the youth work sector developing and implementing youth programs and initiatives;
2. At least five (5) years' experience of policy development and instructional leadership, with evidence of senior leadership experience in these or strongly related areas;
3. Skills in relation to strong community outreach and or marketing;
4. Experience working in similar settings on projects of similar scope will provide significant additional value and
5. Excellent ability to plan and deliver outcomes within the agreed timeframes.

Content and Deadline

Suitably qualified and experienced residents who wish to serve on this Committee are requested to submit their application comprising of their Curriculum Vitae (CV) along with a cover letter explaining the value he/she can add to this role and other supporting documents such as certificates of academic qualifications and professional Reference Letters.

Prospective applicants seeking additional information on this assignment are invited to email thomasa@gov.ms on or before **Monday, 09th May 2022**. Detailed Terms of Reference can be obtained from the GOM Website on <https://tenders.gov.ms/> or collect a hard copy at the Ministry of Education Headquarters in the E Karney Osborne Building at Little Bay.

Applications are to be placed in an envelope labelled '**Application for the Revision and Drafting of the Montserrat National Youth Policy 2022-2030**', addressed to the Permanent Secretary (Ag), Ministry of Education, Youth Affairs & Sports and submitted to the Head of Procurement, Ministry of Finance and Economic Management, no later than **12:00 noon, local time, by Wednesday, 18th May 2022**.